

Winscombe Community Association  
Wednesday 14<sup>th</sup> June 2023 - 7.30pm

**Minutes of the 44th Annual General Meeting**

**Trustees present** – Mike Williamson (Chair), Mandy Turner (Treasurer), Mike Turner, Caryn Ritchie (secretary), Ian Vibert, Irene Threasher, Janet O'Brien, Mark Payne, Jayne Smith, Annette Clements, Fundraising Committee member Dee Davis.

1. **Welcome by Chairperson Mike Williamson**

Mike Thanked all trustees for their commitment over the past 12 months. Thanks were given to the Fundraising Committee, to Jackie, Dee and everyone involved for their excellent work and commitment. Thanks to Geoff Stockwell from all trustees for all the work he has done for WCA over the years.

2. **Apologies**

Trustees Jill Cureton, Jen Saunders, Rachel Hayward (Booking Secretary)

3. **Approval of last year's AGM Minutes 21<sup>st</sup> September 2022**

Last year's minutes were approved by Mike Williamson Proposed by Mark Payne and seconded by Janet O'Brien.

4. **Presentation of Annual Report and Financial Statement by Mandy Turner, Treasurer**

Mandy Turner read the WCA financial summary which covered the year ending April 30<sup>th</sup> 2022 (***Appendix A & B for full summary attached***).

Bookings have increased and our rental income is now back to pre-covid levels.

WiINSpace is now a major focus for the WCA.

Accounts are now more accessible.

Thanks to Jane Hill for examining the accounts.

Fundraising has proved to be very successful along with a legacy gift (refer to finance report)

We have £1700.00 to return to national grid which was left from our warm space grant.

Full Accounts year end April 30<sup>th</sup> 2023 (***Appendix B***). The accounts were proposed by Irene Threasher and seconded by Mark Payne. All were in favor.

5. **Fundraising – Presented by Dee Davis**

More people are needed to help with fundraising and to take up roles for the Village show in September. More volunteers and helpers needed for all fundraising events.

Figures were given for all profits made during the year including: Village show, Jumble and book sales, quiz night and profits made from the kitchen.

Donations needed for upcoming Jumble sale also for tombola and raffle items.

People needed to cover the gates at the village show.

**6. Premises – Presented by Mike Turner**

Serious work is needed on the outbuildings.  
Boiler – the system needs updating or replacing.  
Wifi is now available across the whole site.  
The site will need a professional site survey.

**7. WiNSpace - Presented by Mike Turner**

Replace old outbuildings with the new building.  
Upgrade existing premises.  
1.3 million Is available in grants/loans/Redrow donation/Bank account and assets.  
We are looking at further grants and help from local businesses.  
Planning was obtained 15 months ago and is valid for 3 years.  
There will be an information evening to be held at the community centre on 20<sup>th</sup> July at 6pm.  
New costings are due in the next couple of weeks. By mid-August a decision will need to be made on Starting the build. This will likely mean a smaller build and possible submission of amendments.

**8. Re-election and Resignations**

**Resignation of Chairperson – Mike Williamson**

**Mark Payne** - nominated by Mike Williamson - Vote of acceptance from all trustees.  
Introduction given by Mark, to advise trustees what he would like to bring to the role of chair.

The trustees have agreed to continue nominating the following trustees:

**Treasurer – Mandy Turner**  
**Secretary – Caryn Ritchie**

**Re-elect Jill Cureton to be president.**

**New trustee Graeme Barclay** – Nominated by Mike Williamson – Vote of acceptance from all trustees

**Re-election of Trustees**

Proposed trustees to continue for the next year – Mark Payne; Mike Turner, Mandy Turner; Mike Williamson; Jill Cureton; Ian Vibert; Jayne Smith; Irene Thresher; Janet O'Brien; Mark Payne; Jen Saunders; Caryn Ritchie; Graeme Barclay.  
Proposed by Mike Williamson and seconded by Mark Payne.

**Resignation of Trustees**

Geoff Stockwell.

**9. Correspondence**

No correspondence to discuss.

**10. AOB**

Mike Turner and Ian Vibert will be working on the WCA new website. The old and new website will be merged.  
WCA and WiNSpace will all be under one roof within the next 12 months.

Fundraising will also be included on the new website.

Upcoming fundraising events – Village show 9<sup>th</sup> September.

The next trustees meeting will be 18<sup>th</sup> July at 7.30pm.

## **Appendix A & B**

### **Winscombe Community Association, Treasurer's Report, for the year ending 30th April 2023**

<p style="text-align: center;"><b>WINSCOMBE COMMUNITY ASSOCIATION</b></p> <p style="text-align: center;"><b>ACCOUNTS</b></p> <p style="text-align: center;"><b>YEAR TO 30th APRIL 2023</b></p> <p style="text-align: center;"><small>reg. charity no. 280231/R</small></p>
<p><b><u>Trustees:</u></b> Mark Payne Janet O'Brien Jennifer Saunders Ian Vibert Mandy Turner Michael Turner Jill Cureton Michael Williamson Irene Thresher</p> <p><b>Appointed During Year:</b> Jayne Smith Annette Clements Caryn Richie</p> <p><b>Resigned During Year:</b> Diane Byrne Geoffrey Stockwell</p>

## Winscombe Community Association (WCA) Annual Report For the year ending 30th April 2022

### **Objectives and activities:**

This report covers the WCA over a period which, although impacted by the Covid-19 pandemic, saw "business as usual" returning. It was great to see so many clubs and societies using the Community Centre facilities again, as Covid restrictions allowed. We are also pleased to welcome several new organisations, across the age spectrum. As a reminder our objectives under our constitution are to:

*Promote the benefit of the inhabitants of Winscombe & Sandford and the neighbourhood. Associate with volunteer organisations, local authorities and inhabitants to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation. Manage and maintain a Community Centre for activities promoted by the Association and its constituent bodies.*

Post Covid, there has perhaps never been a time where the facilities, which help bring together the community and support health and wellbeing, have been as needed or valued.

### **Finances**

Rental income was substantially up on prior year at £22,425. Whilst this was lower than a typical pre-covid level of c.£30,000, a government covid grant of £10,667 made up for the shortfall.

General fundraising has also seen a large increase at £7,115 which again is moving towards pre-covid levels, and we are grateful to everyone for their continued support.

In terms of expenditure, we again have managed to keep maintenance costs for the Centre low, whilst we focus our efforts and spend on developing the Centre for the long term, with the WinSpace project.

### **Achievements -WinSpace**

We were delighted to get full planning permission from North Somerset Council, for the building plans we had submitted. Although further outgo of £13,853 was incurred for the project over the year, this was in line with quotations and expectations. Our focus is now on obtaining the additional funds needed to make the project a reality.

### **Structure ,governance and management**

We were pleased to welcome three new Trustees to the Board in January this year: Janet O'Brian, Mark Payne and Jennifer Saunders. Our thanks also go to three long serving Trustees who stepped down; James Wood (our previous chair), Ruth Berry and Gena Gunning. Mike Williamson was appointed acting chair by the Trustees, following James' resignation.

We also thank Diane Byrne, who has said she will be stepping down as a Trustee, after the AGM, for all her work over the many years. This will leave a vacancy for a secretary which we are hoping to fill.

### **Summary**

So, in summary, a very positive year for the Winscombe Community Centre, with income exceeding outgo by c.£4,000 and the Centre back to full swing.

I also thank Alex Smith for examining the accounts again and propose him as independent examiner for next year.

Mandy Turner, Treasurer  
September 2022

## Appendix B

Annual Report and Financial Statement prepared by Mandy Turner, Treasurer

Independent Examiner's report of Accounts – Alex Smith, ACA

**WINSCOMBE COMMUNITY ASSOCIATION**

**ACCOUNTS**

**YEAR TO 30th APRIL 2022**

reg. charity no. 280231/R

Trustees:

Mark Payne  
Janet O'Brien  
Jennifer Saunders  
Geoffrey Stockwell  
Ian Vibert  
Diane Byrne  
Mandy Turner  
Michael Turner  
Jill Cureton  
Michael Williamson  
Irene Threasher

*(Appointed 25 January 2022)*

*(Appointed 25 January 2022)*

*(Appointed 25 January 2022)*

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**WINSCOMBE COMMUNITY ASSOCIATION**

**INDEPENDENT EXAMINER'S REPORT**

**YEAR ENDED 30 APRIL 2022**

I report on the accounts of the Association for the year ended 30 April 2022, which are set out on pages 2 to 6.

**Respective responsibilities of trustees examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 145 of the Charities Act 2011 do not apply. It is my responsibility to state, on the basis of the procedures specified in the general directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiners report**

My examination was carried out in accordance with the general direction given by the Charity Commissioners. An examination includes a review of the accounting records presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter came to my attention:

(1) which gave me reasonable cause to believe that in any material respect the requirements (a) to keep accounting records in accordance with section 130 of the Act and (b) to prepare accounts with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

8 Brewer Close  
Steventon  
Abingdon  
Oxfordshire  
OX13 6SX

Alex Smith ACA  
Independent Examiner



Registered Charity No 280231/R

**WINSCOMBE COMMUNITY ASSOCIATION**

**INCOME & EXPENDITURE ACCOUNT**

**YEAR TO 30th APRIL 2022**

	2022 £	2021 £
<b>INCOME</b>		
Rents Received	22,425	8,715
Fund Raising	7,115	1,158
Friends Scheme	207	1,111
Donations	538	6,622
Furlough payments	648	3,138
Covid grants	10,667	19,965
Winspace grant-National Grid (see note 1)	-	20,000
Interest Received	59	64
	<b>41,660</b>	<b>60,772</b>
<b>EXPENDITURE</b>		
Repairs & Maintenance	1,786	1,575
Running costs	10,496	13,641
Housekeeping&bookings	10,719	8,242
Miscellaneous Expenses	403	35
Covid specific expenses	-	1,196
Winspace outgo (see note 1)	13,853	35,396
	<b>37,256</b>	<b>60,085</b>
<b>EXCESS OF INCOME FOR YEAR</b>	<b>4,404</b>	<b>687</b>
Income to Winspace Fund	-	-
Income to Accumulated Fund (see note 2)	5,872	4,604
	<b>10,276</b>	<b>-3,917</b>
	<b>4,404</b>	<b>687</b>

<b>WINSCOMBE COMMUNITY ASSOCIATION</b>				
<b>BALANCE SHEET</b>				
<b>YEAR TO 30th APRIL 2022</b>				
	2022		2021	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets (see Note 3)		35,000		35,000
<b>CURRENT ASSETS</b>				
Debtors		-		448
Deposit Account		77,283		77,223
Bank Account		46,035		41,780
Petty Cash		105		105
		<u>123,423</u>		<u>119,557</u>
<b>CURRENT LIABILITIES</b>				
Defibrillator Fund		-		538
<b>NET CURRENT ASSETS</b>		<u>123,423</u>		<u>119,019</u>
<b>NET ASSETS</b>		<u>158,423</u>		<u>154,019</u>
<b>FINANCED BY:</b>				
General funds		20,000		20,000
		<u>20,000</u>		<u>20,000</u>
<b>WiNSpace Fund</b>				
Balance Brought Forward		6,027		1,423
Increase/decrease for Year		5,872		4,604
Balance Carried Forward		<u>155</u>		<u>6,027</u>
<b>ACCUMULATED FUND</b>				
Balance Brought Forward		127,992		131,909
Net Surplus/(deficit) for the Year		10,276		3,917
Balance Carried Forward		<u>138,268</u>		<u>127,992</u>
		<u>158,423</u>		<u>154,019</u>



**WINSCOMBE COMMUNITY ASSOCIATION**  
**WiNSpace**  
**INCOME & EXPENDITURE ACCOUNT (note 1)**  
**YEAR TO 30th APRIL 2022**

	2022 £	2021 £
<b>INCOME</b>		
WiNSpace awards -National Grid*	-	20,000
	-	20,000
<b>EXPENDITURE</b>		
Professional fees	13,213	31,010
Other costs	640	4,386
	13,853	35,396
<b>EXCESS OF INCOME FOR YEAR</b>	<b>-13,853</b>	<b>- 15,396</b>
WiNSpace balance b/f	6,027	1,423
From Accumulated Fund	7,981	20,000
<b>WiNSpace Fund balance c/f</b>	<b>155</b>	<b>6,027</b>

\*National Grid award of £20,000 used fully towards costs of Professional fees to take building plans for WiNSpace through to planning application.

**WINSCOMBE COMMUNITY ASSOCIATION  
Accumulated Fund (Note 2)**

**YEAR TO 30th APRIL 2022**

	2022 £	2021 £
Income less WiNSpace	41,660	40,772
Expenditure less WiNSpace	23,404	24,689
<b>Net Income (excluding WiNSpace)</b>	<b>18,257</b>	<b>16,083</b>
Transfer to WiNSpace Fund	7,981	20,000
<b>Income to Accumulated Fund</b>	<b>10,276</b>	<b>3,917</b>

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**WINSCOMBE COMMUNITY ASSOCIATION**

**Tangible Assets**

**NOTES TO THE ACCOUNTS (note 3)**

**YEAR ENDED 30th APRIL 2022**

	<b>Freehold Property £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Total £</b>
<b>COST</b>			
At 1 May 2021	35,000	25,350	60,350
Additions	-	-	-
At 30 April 2022	<b>35,000</b>	<b>25,350</b>	<b>60,350</b>
<b>DEPRECIATION</b>			
At 1 May 2021	-	25,350	25,350
Depreciation in the year	-	-	-
At 30 April 2022	-	<b>25,350</b>	<b>25,350</b>
<b>NET BOOK VALUE</b>			
At 1 May 2021	35,000	-	35,000
At 30 April 2022	<b>35,000</b>	-	<b>35,000</b>

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